



NYS WOMEN INC. EXECUTIVE COMMITTEE MEETING MINUTES
December 12, 2017 – Conference Call

CALL TO ORDER: President Debra Carlin called the meeting to order at 7:00 PM. Also in attendance were President Elect, Robin Bridson, Vice-President, Jacquie Shellman, Treasurer, Mary Stelley, Secretary, Linda Provo

RECORDING SECRETARY REPORT/Linda Provo – Minutes of previous meeting:

MOTION EC – 17-12 to approve Executive Committee meeting minutes of November 7, 2017. Motion carried.

Liaison – Communications: Contact made to Communications Chair, Neale Steiniger regarding submission of President's Awards information to Communicator.

TREASURER'S REPORT/Mary Stelley – Financial Report - reviewed and discussed. **Liability Insurance:** Treasurer in contact with local chapters regarding dues submission. Quarterly Sales Tax report filed as of this date. **Liaison – Finance:** no report.

VICE-PRESIDENT'S REPORT/Jacquie Shellman – Liaison – Advocacy: no report. **Membership:** - current membership 495 - projected for the year 550

PRESIDENT-ELECT'S REPORT/Robin Bridson – Leadership Directory: continues to be updated / anticipate being posted to website as soon as possible. Facebook notice to RD's & ARD's reminding them to make changes, if necessary. **RD/ARD Plans:** January 2018 looking to schedule a conference call with them. **Task Force/Membership/MAL Proposal:** nothing to report. **Liaison to PPD Chair:** Email forwarded to Chair regarding if updates or assistance is needed from the EC.

PRESIDENT'S REPORT/Debra Carlin – April Board Meeting: to be held at the Griffiss Institute, Rome NY April 21, 2018; **NYSWI Conference:** to be held June 8-10, 2018.

MOTION EC – 17- 13 to approve contract be signed for NYSWI Conference at the Holiday Inn, Burrstone Road, New Hartford NY – June 8-10, 2018. Motion carried.

Liaison – Bylaws: nothing to report

UNFINISHED BUSINESS - **RFP for NYSWI Website & NIKE** – awaiting information from Ruthann Rocque
Chapter Certificates of Incorporation being incorrect – President Carlin working with Renee Cerullo for verification.



NEW BUSINESS - **DISSOLUTION OF ADIRONDACK CHAPTER:** Information regarding this application and required documents were previously forwarded to all members of the Executive Committee.

MOTION EC – 17 – 14 **to approve the application for the Adirondack Chapter to dissolve. Motion carried.**

DEADLINES: Communicator - December 20th
 NIKE - January 15th

NEXT EC MEETING: January 15, 2018 – 7 PM

ADJOURNMENT: President Carlin adjourned the meeting at 7:25 PM.

Prepared by: Linda K Provo, Secretary
Date Approved: _____